These bylaws were approved, after review and approval by Mr. Rob A. Risley, National Executive Director, Phi Theta Kappa; Dr. Mary Anne Player, Illinois Regional Coordinator, Phi Theta Kappa; Truman College Faculty and Administration; and by a sufficient vote of Nu Lambda Chapter, at the conclusion of the Fall Semester 1997. They replace all existing bylaws for Nu Lambda Chapter.

Article I. Membership

Section 1 Eligibility

To be eligible for membership in Nu Lambda Chapter of Phi Theta Kappa, a student must have completed 12 semester hours with a 3.50 G.P.A., 18 semester hours with a 3.25 G.P.A. or 24 semester hours with a 3.00 G.P.A. The student can be full or part-time but must maintain a G.P.A. as stated above.

Section 2 Good Standing

To maintain active membership, a student shall, at the end of any given semester, have a grade point average of 3.0. If a grade point average of 3.0 is not maintained, the member will have one term in which he carries a course load appropriate to his status as full-time or part-time student in which to bring his grade point average up to the requirement. The warning process shall consist of a letter sent to him upon discovery and a probationary warning during the semester immediately following discovery. If he fails to bring his grade point average up to the requirement, after he has been appropriately warned, his name shall be dropped from the Chapter, State and National rolls.

Immediately after selection, the candidate for membership shall be notified in writing by the Chapter. The college registrar must certify the name and academic standing of each member to Phi Theta Kappa Headquarters. Members shall be initiated according to the official ceremony. A permanent record of his membership shall be stamped on his transcript by the college registrar.

Article II. Finance

Section 1 Dues

Nu Lambda Chapter dues are $45.00 per initiate. National and State dues shall be as specified by those offices. Chapter dues are set by the officers of Nu Lambda, and shall be reviewed at the end of every two years for appropriateness by that Year's outgoing officers.

Section 2 Funds and Accounting

It shall be the duty of the Officers and Advisors to see that all funds are kept in interest-bearing accounts whenever possible. Especially in the case of any endowment funds, the chapter Officers and Advisor's must make an annual survey to insure that these funds are earning the highest possible interest in secured investments.
Section 3  Budgets

The Treasurer shall be responsible for initiating the annual budget, which must be approved by the Officers and the Advisor’s, and forwarded to the appropriate college Officers and Administrators.

Article III. Amendments

Chapter bylaws may be amended by the approval of 2/3 of a quorum of active members, after such amendments have been made available to the members, and discussed or debated in at least one meeting. A quorum will consist of a simple majority of all members during the semester in which the amendment is proposed, not counting those members not yet initiated. Ballots may be tallied in a meeting or received in the Phi Theta Kappa office.

Article IV. Organization

Section 1  Officers

Officers shall include a President, Vice-President, Secretary, Treasurer, Director of Public Relations, and Director of Membership, and their duties shall roughly follow the guidelines from the National Office, with such variation as may be approved by the Executive Committee from time to time.

Section 2  Election of Officers

Officers are elected from the membership at the end of the Spring semester in any academic year. A simple majority of members attending the electing session is sufficient to elect. Absentee voting shall be allowed. No officer shall be elected unless he has made a presentation of his candidacy to the membership.

Section 3  Executive Committee

The President and Vice-President shall be appointed the Chairmen of two committees each. The President and Vice-President can appoint his/her own committee assistant. The four committees are: Scholarship, Leadership, Service and Fellowship.

Section 4  Voting Procedures

Once elected to the Executive Committee, the chairmen shall have equal vote with the officers in all matters coming before the Committee in its regular business. In every case, a simple majority vote shall prevail. Both in executive and general membership meetings, the President will normally vote only in case of a tie.

Section 5  Terms of Office

Officers elected by the membership shall serve the following academic year. Should an officer be unable to fulfill his term of office, he shall be replaced by an officer elected by the other officers and the Executive Committee (as it is constituted at the time of election) from among nominees who have come forward after the vacancy has been duly publicized. Replacement of chairmen is governed by this same procedure, except that only officers may vote on such replacements.
Section 6  Advisor’s Duties

1. Reporting new members to Headquarters.

2. Ascertaining the induction ceremony is conducted according to Society guidelines.

3. Prepare the Chapter Annual Report for Headquarters. The Chapter Annual Report is of special importance, and it is the advisory’s responsibility to oversee its completion. Although it is not due until April of each year, it should be studied and planned throughout the year.

Article V. Meetings

Section 1  Frequency

A minimum of one meeting per month during Fall and Spring semesters will be called by the President. The dates of the regular meetings will be determined by the Executive Committee at its first meeting in each semester. The Director of Membership will notify all members of the meeting dates.

Section 2  Procedure

The president shall chair all meetings of the membership and the Executive Committee, or, in his/her absence, the Vice President. Failing the attendance of both, the Secretary shall chair. The Advisor shall be present. Robert’s Rules of Order shall guide conduct at each meeting, and the president may appoint a parliamentarian at his/her discretion.

Section 3  Agenda

Each regular meeting shall include on the agenda a report from the secretary of any previous minutes, and shall also include action taken by the Executive Committee as it affects the membership. In order that this may be achieved, the Secretary shall retain minutes of general meetings and Executive Committee meetings, suitable for filing and distribution, and file in the Phi Theta Kappa Office.

Each regular meeting shall include on the agenda a report from the treasurer of all financial transactions not previously reported to the membership.

Section 4  Quorum

At Executive Committee meetings, when there are less than a quorum present, business transacted shall not be considered final until a quorum shall have examined the minutes and approved them.